



The Role of Trustee for preclinical research

This role holder is a **Director and Trustee** of the BNA. They are therefore listed with both Companies House and the Charity Commission.

As with all BNA Trustees, this is an unremunerated position. The term of office for all Trustees is four years, with the retirement date being that of the next Annual General Meeting to take place following the completion of four years in office. There is the option of standing for a second term. There must then be a break of at least one year before standing again for a Trustee position, unless the individual is standing for one of the Officer positions (BNA President, Secretary or Treasurer).

For full details of election, period of office, resignation and all aspects of governance applying to this role and all Trustees, see the Articles and Rules of Association.

It should be noted that all trustees are jointly responsible for all aspects of the BNA. However, the Trustee with responsibility for preclinical research is expected to **take the lead at Council level** on:

- maintaining **contact with funders** of preclinical research to keep both Council and members informed about their strategic direction and priorities
- advising BNA members, Council, and Credibility Advisory Board about the latest thinking, procedures and approach to **maximise robust and credible preclinical research**
- keeping BNA members and Council informed about guidance, best practice, or other issues related to the **use of animals in research**, for example by liaising with the BNA's Royal Society of Biology Animal Science Group Representative
- coordinating projects that **bring together academic preclinical researchers with commercial organisations**, to improve translation and delivery of 'bench to bedside' neuroscience.
- supporting and improving the BNA's ability to respond to **enquiries from members of the press**
- **reporting on activities or updates related to preclinical research to the Council** at quarterly Council meetings
- **reporting on activities or updates related to preclinical research to the members** via the Trustees' Annual Report

Delegation

Although Trustees are ultimately responsible for all aspects of governance and good management of the BNA, they are able to delegate powers and functions (see Article 42). In the BNA most day to day tasks are delegated to the Chief Executive and Executive Assistant. The Trustee for Communications would be supported in all activities by BNA office staff.

More information

All BNA Trustees must be familiar with the Association's Articles and Rules. See bna.org.uk/about/governance/#governing-documents.

All Trustees should also read the Charity Commission publication, '*The Essential Trustee*', available at gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3.