



EXHIBITION STAND ORDER FORM

Please note that all acknowledgements of your company and listing of company names and addresses will be generated from the following information. Please complete and return this form at your earliest convenience to:

Caroline Griffiths Email: caroline.griffiths@neurofest17.co.uk

Tel: 0151 733 6805/07587 698899

CONTACT DETAILS

Company Name: (to be used for event purposes)

Contact Name:

Job Title:

Contact Address:

Post Code:

Country:

Tel Landline:

Tel Mobile:

Email:

Invoice Address (if different from above)

Post Code:

Country:

VAT no:

PO no:

EXHIBITION STAND

Please indicate below your first, second and third choices of stand number. Please refer to the exhibition plan in the Prospectus, or in the attachment for the exhibition layout. (Stands A – F are reserved for organisations booking sponsorship packages). Stands will be allocated on a first come, first served basis.

Stand Number

First Choice

Second Choice

Third Choice

STAND COSTS

Commercial	3m x 2m	£1,750 + VAT
Not for Profit	3m x 2m	£900 + VAT

CONFIRMATION OF BOOKING

Completion of this application form indicates the applicant's willingness to pay a non-refundable deposit of **£300 + VAT** for commercial exhibitors, **£200 + VAT** for not-for-profit exhibitors, and indicates the applicant's willingness to abide by all terms and conditions as set out in Section E of the *Sponsorship Opportunities and Exhibition Prospectus*.

Print Name:

Signature:

Date:

Please return completed forms to:-

Caroline Griffiths at caroline.griffiths@neurofest17.co.uk

Upon receipt of your completed form, you will be invoiced for your non-refundable deposit.
